

ULSTER COUNTY WORKFORCE DEVELOPMENT BOARD MINUTES

JUNE 13, 2017

MEMBERS PRESENT – Paul Cassel, Michael Berg, Todd Schmidt, Mary Anne Hildebrandt, Sean Mahoney, Frank Falatyn, Evelyn Heinbach (proxy for Suzanne Holt) Mary Jalloh, Bob Hirsch, Jim Ferraro, John Eickman, Mike Iapocce, and Christopher Marx

MEMBERS EXCUSED – Jon Levin, Tony Marmo, Heidi Rosborough, Tammy Gillon

MEMBERS ABSENT - Jeremy Ellenbogen, Daniel O’Shea

ALSO PRESENT – Lisa Berger, WDB Director; Cynthia Baran, OET Deputy Fiscal Director; Janet Rigaux, OET; Lisa Snyder, OET

1. WELCOME AND INTRODUCTIONS: Sean Mahoney, WIB Chair

The meeting was called to order at 3:32 pm by the Chair, Sean Mahoney of Next Step Digital. A quorum was present.

2. APPROVAL OF MINUTES: May 9, 2017

A motion was made by Todd Schmidt to approve the 5/9/17 meeting minutes. Seconded by Paul Cassel. All approved with 1 abstention.

3. MOTION TO APPROVE REVISION TO ADULT ELIGIBILITY GUIDELINES:

The proposed revision to the Adult Eligibility Income Guidelines was reviewed. Draft funding allocation figures are abysmal, so the guidelines are being tightened up. This will allow those most in need to be served. The reasons for the change in guidelines were discussed. With tight funding, it was agreed that per the law, the neediest should be prioritized. Todd Schmidt made a motion to approve. Bob Hirsch seconded. Motion passed with two opposed. The Board will review the guidelines again after the 1st quarter.

4. FINANCIAL REPORTS: Cynthia Baran, Deputy Fiscal Director

Spending is on track and we expect to be fully expended at 80% with 20% carry-in for the next program year. We have been out of training funds for a couple of months, however, grant money has enabled us to continue training those in health care. Frank Falatyn stated we usually transfer money from Dislocated Worker funds into Adult in order to spend it. We did not have to do it this year. What was allocated to DW was spent within the program line.

5. PROGRAM YEAR 2017 BUDGET

Prior to the meeting the PY 2017 Budget was reviewed by the Executive Committee and adopted. Contracts with Ulster BOCES and Family of Woodstock for our Year-Round Out-of-School Youth Employment Program will be eliminated due to a lack of funds. Money from other sources has been helpful, but it’s not enough to make up for the lack of federal WIOA training monies. The Youth budget allocation has been decreased by 14% from PY2016. WIOA’s requirement that a percentage of youth participate in a paid work experience has increased program costs. There is not enough funding to sustain two youth programs. Sean Mahoney, WDB Chair, thanked Family of Woodstock for their outstanding work in this program.

6. WIB DIRECTOR'S REPORT: Lisa Berger, WDB Director

Lisa discussed the One Stop System Procurement, RFP and response to the RFP. The Ulster County Workforce Development Board was the only respondent to the RFP therefore it was a failed procurement allowing the Local Workforce Development Area to designate the Board as the system operator with the approval of the County Executive. All appropriate firewalls are being established and it is expected that the One Stop Operator System Operator agreement between the LWDB and the County of Ulster will be in effect as of by the end of 2017.

MOU – Information was sent to the State for corrections and to be amended. It was been amended and sent on to DOL, who then sent it on to the State Education Department. There are 14 more people who need to review it.

Lisa advised the tentative dates for the OET/DOL move are 9/8 and 9/15. The address is 535 Boices Lane, in the building directly behind UHG. This building used to house Source HOV. Lisa is meeting weekly with Buildings & Grounds, DOL, etc. so the move can go as smoothly as possible. The lease is for 5 years. A resolution to approve the lease will be put before the legislature on 6/20. The lease has to be signed and bids put out for the renovations.

SUMMER YOUTH EMPLOYMENT – Janet Rigaux, SYEP Supervisor

Janet stated that we have 240 applicants. We have 2 more orientations left to do and are hoping to orient 190 youth; 119 have already been placed.

Sean Mahoney thanked Michael Berg, Family of Woodstock and Ulster BOCES for the amazing job they did this year.

7. MOTION TO ADJOURN:

Motion to adjourn was made by Paul Cassel and was seconded by Frank Falatyn. Meeting adjourned at 4:25 pm.

**ULSTER COUNTY WORKFORCE DEVELOPMENT
BOARD**

**NEXT MEETING:
TUESDAY, SEPTEMBER 12, 2017
BRC ROOM 653**

(please come to the OneStop for directions to the room)