

# Ulster County Workforce Development/Investment Board Minutes

November 15, 2016

**MEMBERS PRESENT –** Michael Berg, John Eickman, Frank Falatyn, Tammy Gillon, Suzanne Holt, Michael Iapoce, Robert Hirsch, Sean Mahoney, Todd Schmidt, Paul Cassel, James Ferraro

**MEMBERS EXCUSED –** Tony Marmo, Jon Levin, Chris Marx, Daniel O’Shea, Heidi Rosborough, Mary Jalloh, Thom Kleiner

**MEMBERS ABSENT –**

**ALSO PRESENT –** Lisa Berger, WIB Director; Cynthia Baran, OET Deputy Fiscal Director; Janet Rigaux-O’Shea, UCOET Young Adult Employment Program

## 1. WELCOME AND INTRODUCTIONS:

Sean Mahoney, WIB Chair

The meeting was called to order by the Chair, Sean Mahoney at 3:40. A quorum was present.

## 2. APPROVAL OF MINUTES:

Motion by John Eickman to approve the minutes from the September 13, 2016 meeting, seconded by Paul Cassel, and approved unanimously, without discussion or amendment.

## 3. YOUNG ADULT EMPLOYMENT PROGRAM YEAR-END REPORT

Janet Rigaux-O’Shea reviewed enrollment and performance for Program Year 2015 (which ended June 30, 2016). All performance measures were met or exceeded. 78 young people were served in the year-round programs run in-house and by Family of Woodstock.

Rigaux-O’Shea reported that first quarter enrollment for Program Year 2016 (July, August, September) is low. Efforts are underway to actively recruit program participants.

## 4. FINANACIAL REPORT

Cynthia Baran reviewed Program Year 2016 first quarter financials with the Board. Steep cuts by the state to our funding leaves the LWDB with significantly less money available for training; however, that loss is being offset by funds being brought in by two regional grants.

Baran reported that while we are a little bit underspent in all program fund sources. Efforts are underway to improve recruitment.

## 5. MOTION TO AMEND BYLAWS

Sean Mahoney reported that the Executive Board is recommending an amendment that would eliminate all standing committees in accordance with WIOA sec. 107. The proposal would remove the Youth Council/Young Adult Employment Program Committee from Article V, Section 2. A brief discussion of the benefits of striking the standing committee ensued.

Upon a motion from Suzanne Holt, seconded by Michael Berg, the motion to amend the bylaws passed unanimously.

## 6. DIRECTOR'S REPORT

### a. Website

- Lisa asked Sean to explain to the board the work being undertaken under a contract with the county to update the UlsterWorks website. NextStep Digital will be doing the work which includes making the site fully adaptive, visually aligning it with the county's website, adding dynamic videos and including social media feeds. NextStep will also be designing a new logo for Ulster Works.

### b. Jobs Waiting Grant

- Lisa Berger reported that there are currently 18 people in a mandatory Boot Camp that is part of the Jobs Waiting program. Participation requirements and expected outcomes for the participants were also reviewed. Lisa will send out an information sheet to all WDB members detailing eligibility and training opportunities under the grant

### c. Tech Hire Grant

- Lisa Berger explained the opportunities available to young people between the ages of 17-29 under a Tech Hire grant. A discussion ensued about difficulties finding qualified applicants for high tech manufacturing positions as well as IT, web development and coding work. It's hoped that this grant can help get local employers qualified workers. Ways to publicize the grant to businesses and young people were explored. Lisa will send out an information sheet to all WDB members and to Ulster County tech businesses detailing eligibility and training opportunities under the grant.

d. A report on a recent job fair with BOCES and an upcoming job fair with SUNY Ulster was tabled for time.

e. The proposed 2017 meeting dates will be sent via email to the entire WDB for affirmation.

## 7. MOTION TO ADJOURN:

Motion to adjourn made by Michael Berg, seconded by Paul Cassel, passed unanimously. Meeting was adjourned at 5:06 PM.

## **NEXT W.D.B. MEETING**

**Tuesday, January 10, 2017**

**BRC ROOM 507-509**

**PLEASE NOTE THE CHANGE OF ROOM**