

Ulster County Workforce Development Board Minutes

April 4, 2017

MEMBERS PRESENT – Christopher Marx, Frank Falatyn, John Eickman, Tony Marmo, Thom Kleiner, Jim Ferraro, Todd Schmidt, Mary Grenz Jalloh, Mary Ann Hildebrandt, Sean Mahoney, Bob Hirsch, Tammy Gillon, Heidi Rosborough, Michael Berg

MEMBERS ABSENT – Jeremy Ellenbogen

EXCUSED: Jon Levin; Dan O'Shea; Suzanne Holt; Michael Iapoce

ALSO PRESENT – Lisa Berger, WIB Director; Cynthia Baran, OET Deputy Fiscal Director; Janet Rigaux, OET; Nancy Bell, DOL

1. **WELCOME AND INTRODUCTIONS : Sean Mahoney, WIB Chair**

The meeting was called to order by the Chair, Sean Mahoney at 3:32. A quorum was present.

2. **FINANCIAL REPORT: Cynthia Baran**

Our Program Year 2016 training funds have been fully expended. All training is now on hold. The negative numbers in our funding sources means we are dipping in to our 20% carry-in money. Grant funding such as Jobs Waiting allows us to continue to train people. The next cohort starts May 1st.

Program Year 2017 starts July 1, 2017. A 13% cut in funding looks likely. This is significant because customers presently using the services of the Career Center have deeper barriers and multiple issues preventing them from joining the labor force. Many need pre-vocational training before they can even begin to think about career training.

Family of Woodstock is on track with their youth expenditures; over 20% in work experience and at least 45% on direct youth. It was agreed to invite them to our next Board meeting to thank them for the good work they have done meeting the terms of their contract.

Tony Marmo made a motion to pass minutes and Michael Berg seconded. Motion passed unanimously.

3. **DIRECTOR'S REPORT: Lisa Berger, WIB Director**

OneStop System Operator RFP Process Update:

Competitive selection of OneStop System Operator and designation of the Career Services Provider was reviewed. Under the final WIOA regulations, the County Executive can designate a department to provide Career Services. It is expected that he will designate OET.

The OneStop System Operator must be competitively selected. The role of the System Operator may include:

- the convening of partners with an interest in the workforce system (such as the community college, BOCES, TANF and others) to coordinate service delivery;
- and the development of policies and programs that meet the needs of the local labor market as defined by the local workforce board

The County Attorney and Purchasing Departments met with Lisa Berger and Cindy Baran to explain the RFP process they put in place. An RFP for OneStop System Operator will be issued by the County Purchasing Department; there is no money attached to the RFP. Anyone interested in providing the services outlined in the RFP can apply. The Purchasing Department will convene a selection committee, review all RFPs and make a recommendation for an award. That recommendation must be confirmed by the Workforce Development Board and affirmed by the County Executive. This process needs to be wrapped up by July 1, 2017.

Discussion ensued. Motion by Tony Marmo that the Board would like Lisa Berger, staff to the Board, to answer the RFP upon its issuance made and seconded by Robert Hirsch, passed unanimously.

WIOA Implementation of the Service Delivery MOU:

The Board was given a copy of a Memorandum of Understanding that describes at a minimum all of the services that each partner agency in WIOA delivers. It was written by an interagency team headed by the New York State Department of Labor, and negotiated at a state level with the other federally mandated partners. It does not detail how money or resources are to be spent together, it just outlines the services and resources each partner delivers and agrees to keep delivering to the system. Lisa Berger stated that the MOU must be signed and fully executed by July 1st.

Federal and State Funding Updates:

Lisa Berger briefly discussed the budget put out by President Trump and the deep cuts to workforce programs. The Board requested bullet points so they can send letters supporting a fully funded workforce system to locally elected federal representatives. The Chamber of Commerce will also reach out to local businesses for support letters.

Young Adult Job Fair:

More than 50 business have registered and three school districts have agreed to bring young people on Thursday, 4/6/17 at SUNY Ulster's Kingston Campus.

Summer Youth Employment Program:

The Governor has added 5 million dollars to this year's program. Hopeful for a budget deal so that the program can move forward. Applications are available.

Website update:

The website should be launched within the next few months.

Food Purchasing Policy:

A motion was made by Tony Marmo, seconded Todd Schmidt and passed unanimously. See attached.

Moving:

In order to move Family Court to the BRC, renovation work must begin soon. OET and NYSDOL will be moving to be announced. It is unknown if this is a permanent or temporary move.

4. MOTION TO ADJOURN

Motion to Adjourn made by Tony Marmo, seconded by Sean Mahoney. Meeting adjourned at 4:50 pm.

ULSTER COUNTY WORKFORCE DEVELOPMENT BOARD

NEXT MEETING

Tuesday, May 9, 2017

3:30 pm

BRC/Ulster Works – Room 114