

COUNTY OF ULSTER

Workforce Development Board

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Ulster County WIOA Eligibility and Documentation Requirements

Adult Low Income Eligibility Guidelines

An individual will qualify under the Adult eligibility guidelines as follows:

- An individual 18 years of age or older who falls at or below one or more of the following income guidelines:
 - Earning **\$25** per hour or less; or
 - Earning **\$1,000** per week or less; or
 - Earning **250%** of poverty with **six (6) months individual income based on family size** (see chart below); or
 - Receiving Public Assistance or Food Stamps/SNAP

TOTAL GROSS INCOME FOR THE PAST SIX MONTHS			
2025 Levels			
Household Size	Adult Low-Income Eligibility Level – Total Income		
	6 Months	Annualized (12 Months/250% of poverty level)	LLS (poverty level)
1	19,562	39,125	15,650
2	26,437	52,875	21,150
3	33,312	66,625	26,650
4	40,187	80,375	32,150
5	47,062	94,125	37,650
6	53,937	107,875	43,150
7	60,812	121,625	48,650
8	67,687	135,375	54,150
9	74,562	149,125	59,650
10	81,437	162,875	65,150
Each Additional Person	+6,875	+13,750	\$5,500

This chart updates Ulster County WIOA Adult eligibility guidelines, based on Federal Register, Employment and Training Administration Notices, 5/13/2025, Volume 90, No. 91, pp20318-20319

Note: Income is one part of eligibility. Other criteria must be met that include proof of citizenship or resident alien status, county residency, family size and, for males, Selective Service registration. Eligibility for enrollment is determined by the Ulster County Office of Employment and Training.

Adult Low Income Documentation Requirements

- Birth Certificate OR proof of legal alien status
- Driver's License or State ID card
- Proof of your current street address (must be an Ulster County resident)
- Social Security card
- DD-214 (Veterans only)
- Proof of income OR
- Current Public Assistance/Food Stamp budget letter OR SSI award letter
- Selective Service registration number for males 18 or older born after 1959
- Other documents as required

WDB Approved 3/18/26